

SALWAN PUBLIC SCHOOL MAYUR VIHAR-III DELHI-96
ASSESSMENT POLICY 2019- 2020

FOR CLASSES (I and II)

There will be two terms and four assessments.

Subjects to be assessed: English, Hindi, Mathematics

Weightage

TERM 1: 50 Marks..... Evaluation 1 (10 Marks) + TERM END -1 EXAMS (20 Marks) + COMPONENTS (15 Marks) + NOTE BOOKS (5 marks)

TERM 2: 50 Marks..... Evaluation 2 (10 Marks) + TERM END -2 EXAMS (20 Marks) + COMPONENTS (15 Marks) + NOTE BOOKS (5 marks)

TOTAL = TERM 1 + TERM 2 = 50 + 50 = 100 Marks

TERM 1 (APRIL - SEPTEMBER)

Assessment Details	Allotment of Marks				Syllabus
Evaluation 1 : 10 Marks	Written Test : (20 Marks)/2 = 10 MARKS				April to May
COMPONENTS: 15 + 5 Marks	5 marks	5 marks	5 marks	5 marks (NOTE BOOKS)	April-September
TERM END -1: 20 Marks	Written Test : 40 (Marks)/2=20 marks				July to Mid-September
TOTAL	Evaluation 1 (10 Marks) + TERM END -1 EXAM (20 Marks) + COMPONENTS (15 Marks)+ NOTE BOOKS (5 marks)				

TERM 2 (OCTOBER – MARCH)

Assessment Details	Allotment of Marks				Syllabus
Evaluation 2 : 10 Marks	Written Test : (20 Marks)/2 = 10 MARKS				October - November
COMPONENTS: 15 + 5 Marks	5 marks	5 marks	5 marks	5 marks (NOTE BOOKS)	October- February
TERM END -2 EXAM: 20 Marks	Written Test : 40 (Marks)/2=20 marks				December-February
TOTAL	Evaluation 2 (10 Marks) + TERM END -2 EXAM (20 Marks) + COMPONENTS (15 Marks)+ NOTE BOOKS (5 marks)				

Components to be assessed in both the terms (Term I and Term II)

For Languages the components will be : Listening+ Speaking+ Reading

For Mathematics : Mental Math + MCQ + Activity/Project

NOTE: Class I and II will have 40 marks paper, reduced to 20 in TERM END -1 EXAM and TERM END -2 EXAM

GRADING SYSTEM

A. Scholastic Areas (8 point scale)

Grade	Marks Range
A1	91 -100
A2	81 – 90
B1	71 – 80
B2	61 – 70
C1	51 – 60
C2	41 – 50
D	33 – 40
E	32 and below (needs improvement)
<i>Minimum qualifying grade in all the subjects under Scholastic Domain is D</i>	

B. Co-Scholastic Areas (3 point scale)

Grade	
A	OUTSTANDING
B	VERY GOOD
C	FAIR

CO-SCHOLASTIC AREAS

The following co-scholastic areas are to be assessed:

COMPUTER / ICT		SPORTS	
1	Pen and paper test	1	Agility/speed
2	Practical assessment +viva voce	2	Flexibility/co-ordination
3	Workbooks	3	Strength/broad jump
ART		4	Discipline
1	Exhibits aesthetic sense		
2	Takes an innovative and creative approach/competitions	DISCIPLINE	
3	Displays observation skills	1	Attendance
4	Understands the importance of colour, balance and brightness	2	Sincerity
5	Show willingness to experiment with different art modes and medium	3	Behaviour
MUSIC/DANCE		4	Values
1	Exhibits aesthetic sense		
2	Has a sense of rhythm and sur		
3	Skills /notation		
4	Is creative		
5	Takes initiative in various activities/competitions		

FOR CLASSES III, IV and V

There will be two terms and four assessments.

Subjects to be assessed: English, Hindi, Mathematics and Environmental Science (Science & Social Science)

Weightage

TERM 1: 100 Marks..... PA 1 (20 Marks) + TERM END -1 EXAMS (60 Marks) + COMPONENTS (15 Marks) + NOTE BOOKS (5 Marks)

TERM 2: 100 Marks..... PA 2 (20 Marks) + TERM END -2 EXAMS (60 Marks) + COMPONENTS (15Marks) + NOTE BOOKS (5 Marks)

TOTAL= TERM 1 + TERM 2 = 100 + 100 = 200 Marks/ 2= 100 Marks

TERM 1 (APRIL - SEPTEMBER)

Assessment Details	Allotment of Marks				Syllabus
PA 1: 20 Marks	Written Test : 20 Marks For EVS: 10 Marks of Science and 10 Marks of Social Science (In Classes IV and V)				April to May
COMPONENTS: 15 + 5 Marks	5 marks	5 marks	5 marks	5 marks (NOTE BOOKS) For EVS: Science Notebooks will be assessed.	April - September
TERM END -1 EXAM :60 Marks	Written Test : 60 Marks <u>In Classes IV and V</u> For EVS: Separate tests of Science and S. Science would be conducted of 60 Marks each then will be reduced to half i.e. 30 Marks for Science and 30 Marks for Social Science.				April - September
TOTAL: 100 Marks	PA 1 (20 Marks) + TERM END -1 EXAM (60 Marks) + COMPONENTS (15Marks)+ NOTE BOOKS (5 marks)				

TERM 2 (OCTOBER – MARCH)

Assessment Details	Allotment of Marks				Syllabus
PA 2 : 20 Marks	Written Test : 20 Marks For EVS: 10 Marks of Science and 10 Marks of Social Science (In Classes IV and V)				October-November
COMPONENTS: (15+5) Marks	5 marks	5 marks	5 marks	5 marks (NOTE BOOKS) For EVS: Social Science Notebooks will be assessed.	October-February
TERM END -2 EXAM: 60 Marks	Written Test : 60 Marks <u>In Classes IV and V</u> For EVS: Separate tests of Science and Science would be conducted of 60 Marks each then will be reduced to half i.e. 30 Marks for Science and 30 Marks for Social Science.				October- February + 10% of Term I (In all the subjects)
TOTAL: 100 Marks	PA 2 (20 Marks) + TERM END -2 EXAM (60 Marks) + COMPONENTS (15Marks)+ NOTE BOOKS (5 marks)				

Components to be assessed in both the terms (Term I and Term II)

For Languages : Listening+ Speaking+ Reading

For Mathematics : Mental Math + MCQ + Activity/Project

For Environmental Studies : Activity/Project + Diagrams + Map Work/Surveys

GRADING SYSTEM

A. Scholastic Areas (8 point scale)

Grade	Marks Range
A1	91 -100
A2	81 – 90
B1	71 – 80
B2	61 – 70
C1	51 – 60
C2	41 – 50
D	33 – 40
E	32 and below (needs improvement)

Minimum qualifying grade in all the subjects under Scholastic Domain is D

B. Co-Scholastic Areas (3 point scale)

Grade	
A	OUTSTANDING
B	VERY GOOD
C	FAIR

CO-SCHOLASTIC AREAS

The following co-scholastic areas are to be assessed:

COMPUTER /ICT		SPORTS	
1	Pen and paper test	1	Agility/speed
2	Practical assessment +viva voce	2	Flexibility/co-ordination
3	Workbooks	3	Strength/broad jump
ART		4	Discipline
1	Exhibits aesthetic sense		
2	Takes an innovative and creative approach/competitions	DISCIPLINE	
3	Displays observation skills	1	Attendance
4	Understands the importance of colour, balance and brightness	2	Sincerity
5	Show willingness to experiment with different art modes and medium	3	Behaviour
MUSIC/DANCE		4	Values
1	Exhibits aesthetic sense		
2	Has a sense of rhythm and sur		
3	Skills /notation		
4	Is creative		
5	Takes initiative in various activities/competitions		

EXAMINATION AND PROMOTION POLICY FOR CLASSES VI – VIII (2019-20)

SCHOLASTIC AREA	Periodic Test -I	Note Book + Subject Enrichment Activity	Term End-I	Periodic Test-II	Note Book + Subject Enrichment Activity	Term End-II
Tentative Dates of the Exam.	6 – 15 th MAY	APRIL-SEPT	9 – 27 th SEPT.	3 – 13 th DEC.	TILL JANUARY	24 th FEB.- 16 th MARCH
Syllabus	April	Notebook + Subject Enrichment Activities	April – Sept	Oct-Dec	Notebook + Subject Enrichment Activities	VI- 10% of Term-I + Entire syllabus of term-II VII- 20% of Term-I + Entire syllabus of term-II VIII- 30% of Term-I + Entire syllabus of term-II
Max. Marks	20	5 Marks + 5 Marks	80	20	5 Marks + 5 Marks	80
Weightage**	10 Marks	10 Marks	80 Marks	10 Marks	10 Marks	80

****MARKS DISTRIBUTION TABLE**

Class	MM	Conversion for Result	
(A) Subjects <ul style="list-style-type: none"> • Language 1 • Language 2 • Maths • Science • Social Science 	80	Marks obtained in Term End exam out of 80 in each subject	80
(B) Periodic Test	10	Marks obtained in Each PT before each Term-End exam out of 10 in each subject	10
(C) Note Book (Regularity, Assignment Completion, Neatness and upkeep of Notebook)	5	Till January	5
(D) Subject Enrichment Activity <ul style="list-style-type: none"> • ASL • Practical Lab Work • Map Work • Project Work Based on subject requirement	5	Marks obtained as per the actuals (Should be completed by 31 st January)	5
(A) + (B) + (C) +(D)	100	Marks obtained as per the actuals	100

2. CO-SCHOLASTIC AREAS	TO BE GRADED ON A 3 POINT SCALE (A-C) Work Education or Pre Vocational Education, Art Education, Health & Physical Education (Sports/Martial Arts/Yoga/NCC etc.)/Music/Dance
3. DISCIPLINE	Attendance/Sincerity/Behaviour/Values

Promotion Policy/ Rules

- 1 In order to be declared as 'Passed' a candidate shall obtain not less than 33% marks in each of the five subjects separately and in aggregate.
- 2 Student has to secure 33% marks out of overall 20 marks earmarked in each subject in Internal Assessment too.
- 3 If a student gets less than 33% in one subject, his/her promotion in the said subject will be as per the provisions of RTEA and guidelines issued by DOE/CBSE.
- 4 A student having less than 75% attendance in an academic session shall not be permitted to appear in the Final Examination.
- 5 Any other rule applicable as per the policy of Directorate of Education, Govt. of Delhi/CBSE
- 6 It is mandatory to appear in all Examinations. Students will be awarded Marks as well as grades.
- 7 If a student remain absent in any exam due to medical reason, he/she may be exempted from the said exam in the respective subject and may be promoted on the basis of the annual examination only. However if a student fails to appear for final examination due to medical grounds, he/she will be given one more chance to appear in the said subject. Grades will be generated accordingly. Medical certificate is necessary.
- 8 If a student remain absent for other than medical reason, he/she will be marked "AB" and Zero marks will be awarded. No re - exam will be conducted.

EXAMINATION AND PROMOTION POLICY FOR CLASS IX (2019-20)

SCHOLASTIC AREA	Periodic Test-I	Note Book + Subject Enrichment Activity	Term End-I	Periodic Test- 2	Note Book + Subject Enrichment Activity	Term End-II
Tentative Dates of Exam.	6 - 15 th MAY	APRIL-SEPT	9 – 27 th SEPT	3 – 13 th DEC.	TILL JANUARY	10 – 29 th FEB.
Syllabus	April	Notebook + Subject Enrichment Activities	April – Sept.	Oct-Nov	Notebook + Subject Enrichment Activities	Entire Syllabus Covered during the session
Max. Marks	20	5 Marks + 5 Marks	80	20	5 Marks + 5 Marks	80
Weightage**	10 Marks	10 Marks	80 marks for Term-I / 10 marks for Term-II	10 Marks	10 Marks	80

****MARKS DISTRIBUTION TABLE (For Term End-II)**

Class	MM	Conversion for Result	Marks
(A)Subjects <ul style="list-style-type: none"> • Language 1 • Language 2 • Maths • Science • Social Science 	80	Marks obtained in Second Term exam out of 80 in each subject	80
(B)Periodic Activities	10	Avg. of the weightage of best two test (PT 1 , TERM- I, PT2) in each subject out of 10 marks	10
(C)Note Book (Regularity, Assignment Completion, Neatness and upkeep of Notebook)	5	Till January	5
(D) Subject Enrichment Activity <ul style="list-style-type: none"> • ASL • Practical Lab Work • Map Work • Project Work Based on subject requirement	5	Marks obtained as per the actuals (Should be completed by 31 st January)	5
(A) + (B) + (C) +(D)	100	Marks obtained as per the actuals	100
2. CO-SCHOLASTIC AREAS	TO BE GRADED ON A 5 POINT SCALE (A-E) Work Education or Pre Vocational Education, Art Education, Health & Physical Education (Sports/Martial Arts/Yoga/NCC etc.)/Music/Dance		
3.DISCIPLINE	Attendance/Sincerity/Behaviour/Values		

Promotion Policy/ Rules

1. In order to be declared as 'Passed' a candidate shall obtain not less than 33% marks in each of the five subjects separately and in aggregate. Student has to secure 33% marks out of overall 20 marks earmarked in each subject in Internal Assessment too.
2. If a student gets less than 33% in one subject, his/her promotion in the said subject will be as per the guidelines issued by DOE/CBSE.
3. A student having less than 75% attendance in an academic session shall not be permitted to appear in the Final Examination.
4. Any other promotion rule applicable as per the policy of Directorate of Education, Govt. of Delhi/CBSE.
5. It is mandatory to appear in all Examinations. Students will be awarded Marks as well as grades.
6. If a student gets less than 33% in two subject, he/she will be placed in 'compartment' in the said subject as per the rules. Student failing in more than two subject shall not be promoted.
7. In case of absence due to medical reason, the student may be exempted from such periodic test in the respective subject and may be promoted on the basis of the annual examination only. However if a student fails to appear for final examination due to medical grounds, he/she shall give his/her exam along with compartmental examination. Grades will be generated accordingly. Medical certificate is necessary.
8. If a student remain absent for other than medical reason, he/she will be marked "AB" and Zero marks will be awarded. No re - exam will be conducted.

EXAMINATION AND PROMOTION POLICY FOR CLASS XI (2019-20)

Exam Type	TERM-I		TERM-II	
	Periodic Test I	Term End I	Periodic Test II	Term End II
Tentative Period of Exam.	5-16 th August	9-27 th September	3-13 th December	10-29 th Feb
Max. Marks	20	100 (TH+PR)	20	100 (TH+PR)
Time Duration	50 min.	3 hrs (as per CBSE guidelines for respective subject)	50 min.	3 hrs. (as per CBSE guidelines for respective subject)
Syllabus	April - July	April - Sept	October – December	April – Feb.
Marks distribution	*Marks distribution for Subject Combination in each Term for Written / Practical as per CBSE guidelines			
	Other Subjects -Once a session along with Term II			
Subject	Work Experience	General Studies	Health & Physical Education	
Internal assessment based on performance of the students Grades to be given on nine points scale.				

Promotion Policy/ Rules for Class XI:

- 1 In order to be declared as 'Pass' a candidate shall obtain not less than 33% marks in each of the five subjects on Cumulative basis in theory and practical separately.
- 2 If a student gets less than 33% in one subject, he/she will be placed in 'compartment' in the said subject as per the rules. **Student failing in more than one subject shall not be promoted.**
- 3 In case of absence due to medical reason, the student may be exempted from First Term Examination in the respective subject and may be promoted on the basis of the annual examination only. However if a student fails to appear for final examination due to medical grounds, he/she shall give his/her exam along with compartment examination. Medical certificate is necessary.
- 4 A student having less than 75% attendance in an academic session shall not be permitted to appear in the Final Examination.
- 5 Any other promotion rule applicable as per the policy of Directorate of Education, Govt. of Delhi.
- 6 All students have to take each test/examination so as to determine his/her result on Cumulative basis. In order to calculate Cumulative result the Weightage of each term will be as follows:

Class - XI	MM	Conversion for Cumulative Result	
(a) Subject without practical work	100	Marks obtained in 2 nd term exam out of 75 + marks obtained in first term exam out of 25 marks	100 (75 + 25)
(b) Subject with practical work : (Phy, Chem, Bio, Ph. Ed.,IP, Comp. Sci.) (Painting)	Th.70 Pr. 30 Th.40 Pr.60	Marks obtained in 2 nd term exam Theory out of 50+ Marks obtained in practical work in Term-II exam out of 25 + Marks obtained in theory in Term-I exam out of 20 marks+ Marks obtained in practical work SA1 in Term-I exam out of 05 Marks obtained in Term-II Theory out of 30+ Marks obtained in Practical work in Term-II out of 45 + Marks obtained in theory in Term-I out of 10 marks + Marks obtained in practical work in Term-I out of 15	100 (50 + 25 + 20 + 5) (30+45 +10+15)

EXAMINATION POLICY FOR CLASS XII (2019-20)

Exam Type	Periodic Test I	Periodic Test II	Pre-board I	Common Pre-board	Final
Tentative Dates of Exam.	6 - 15 th May	5 – 16 th August	4 – 22 nd November	23 rd December – 13 th January	As per CBSE Schedule
Max. Marks	20	20	100	100	
Time Duration	50 min.	50 min.	3 hrs (as per CBSE guidelines for respective subject)	3 hrs (as per CBSE guidelines for respective subject)	
Syllabus	April- May	May-July	April –October(Full Syllabus)	April – December(Full Syllabus)	
Marks distribution	*Marks distribution for Subject Combination in each Term for Written / Practical as per CBSE guidelines				
Class	Other Subjects [Once a session along with Term II]				
XII	Work Experience		General Studies	Health & Physical Education	
Internal assessment based on performance of the students. Grades to be given on nine points scale.					

Promotion Policy/ Rules for Class XII:

As per CBSE's guidelines.